

# WIRRAL COUNCIL

## TRANSFORMATION & RESOURCES POLICY AND PERFORMANCE COMMITTEE

29 JANUARY 2014

<b>SUBJECT:</b>	<b>DIRECTORATE PLAN PERFORMANCE MANAGEMENT REPORT (AS AT 30<sup>TH</sup> NOVEMBER 2013)</b>
<b>WARD/S AFFECTED:</b>	<b>ALL</b>
<b>REPORT OF:</b>	<b>STRATEGIC DIRECTOR OF TRANSFORMATION &amp; RESOURCES AND HEAD OF POLICY &amp; PERFORMANCE</b>
<b>RESPONSIBLE PORTFOLIO HOLDER:</b>	<b>CLLR ANN MCLACHLAN, DEPUTY LEADER AND PORTFOLIO HOLDER FOR GOVERNANCE &amp; IMPROVEMENT</b>  <b>CLLR ADRIAN JONES, CENTRAL AND SUPPORT SERVICES</b>  <b>CLLR CHRIS MEADEN, HEALTH AND WELLBEING</b>

### 1.0 EXECUTIVE SUMMARY

- 1.1 The aim of this report (Appendix 1) is to update Members of the Committee of the current performance of the Directorate (as at 30<sup>th</sup> November 2013) against the delivery of the Directorate Plan for 2013/14. The report translates the priorities set out in the Directorate Plan into a coherent and measurable set of performance outcome measures and targets.
- 1.2 This report also provides a mechanism for overview and scrutiny of Directorate Plan performance. Members are requested to consider the details of the report and highlight any issues arising from this report.

### 2.0 BACKGROUND AND KEY ISSUES

- 2.1 The Directorate Plan links directly to the Corporate Plan and sets Directorate objectives in national and local context. The indicators contained within the Directorate Plan form a hierarchy underneath the high level indicators specified in the Corporate Plan.
- 2.2 The Strategic Director for Transformation and Resources (Joe Blott) has signed off the indicators contained within the performance report and agreed the following parameters which underpin their on-going performance management:
  - 2013/14 Plan
  - 2013/14 Plan
  - 2013/14 Performance tolerance levels (determine RAG [Red, Amber, Green] status)
  - Head of Service responsible for delivery of target

- 2.2 Directorate Plan performance is monitored on a monthly basis against the parameters agreed as part of the business planning process (e.g. RAG tolerance levels). Some indicators are only available on a quarterly basis, in line with the availability of data. Heads of Service responsible for the delivery of targets must complete an exception report and delivery plan for all indicators which are under performing (e.g. red RAG rated indicators).
- 2.3 Monthly Directorate Plan Performance Reports are produced and made available to support corporate challenge via:
- Monthly DMTs
  - Monthly Portfolio Lead briefings
  - Quarterly Audit, Risk, Governance and Performance meetings
  - Quarterly Policy and Performance Committees

### **3.0 SUMMARY**

- 3.1 The Directorate Plan Performance Report (Appendix 1) sets out performance against 19 measures. Of these there is 1 measure where the outcome metric is under design or due to report at the end of the year. A commentary is provided against this indicator.
- 3.2 Of the 18 measures that are RAG rated, 13 are rated green, 2 are rated amber and 3 are rated red. The 3 measures rated red have action plans (included as Appendix 2) which refer to:
- Percentage of Adult Care Packages supported by Direct Debit
  - Percentage recovery of Personal Finance Unit Charges
  - Percentage of Personal Finance Unit Assessments completed within timescale

### **4.0 RELEVANT RISKS**

- 4.1 The performance management framework policy is aligned to the Council's risk management strategy.

### **5.0 OTHER OPTIONS CONSIDERED**

- 5.1 N/A

### **6.0 CONSULTATION**

- 6.1 N/A

### **7.0 IMPLICATIONS FOR VOLUNTARY, COMMUNITY AND FAITH GROUPS**

- 7.1 N/A

### **8.0 RESOURCE IMPLICATIONS: FINANCIAL; IT; STAFFING; AND ASSETS**

- 8.1 Financial implications of undertaking the actions to deliver the Corporate Plan will be addressed by Directorates as appropriate.

## **9.0 LEGAL IMPLICATIONS**

9.1 N/A

## **10.0 EQUALITIES IMPLICATIONS**

10.1 Has the potential impact of your proposal(s) been reviewed with regard to equality?

(c) No because of another reason which is

The report is for information to Members and there are no direct equalities implications at this stage.

## **11.0 CARBON REDUCTION IMPLICATIONS**

11.1 N/A

## **12.0 PLANNING AND COMMUNITY SAFETY IMPLICATIONS**

12.1 N/A

## **13.0 RECOMMENDATION/S**

13.1 Committee are requested to use the information contained within this report to inform its future work programme.

## **14.0 REASON/S FOR RECOMMENDATION/S**

14.1 To ensure that the report provides elected members with the information required to evaluate the delivery of the Directorates Plan.

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## **APPENDICES**

Appendix 1 Directorate Plan Performance Report (2013/14)

Appendix 2 Percentage of Adult Care Packages supported by Direct Debit  
Percentage recovery of Personal Finance Unit Charges  
Percentage of Personal Finance Unit Assessments completed within timescale

## **SUBJECT HISTORY (last 3 years)**

<b>Council Meeting</b>	<b>Date</b>
<b>Transformation &amp; Resources Policy &amp; Performance Committee</b>	<b>23 September 2013</b>